

Special Event Permit – Special Conditions



Activity-Specific Permit Conditions

Schedule 5.1.1 – 003

When issuing a special event permit, a Regional Parks Specialist/District Park Supervisor/Conservation Officer (CO) has the authority to attach activity-specific conditions as deemed appropriate. The following sample conditions or comments have been used to issue past special event permits.

ALPINE

- All vehicles to be parked at the Lily Pond interpretive pull-off.
- Participants are not allowed to stand on the paved surface of Highway #44 (at Lily Pond site).
- Signage alerting motorists that a rock climbing event is taking place are to be installed along Highway #44 approximately 0.5 km east and west of the Lily Pond rock climbing site. It is recommended that these signs be highly visible and of sufficient size to attract the attention of motorists. These signs are to be removed immediately following the event.
- Participants are encouraged to wear safety vests for visibility. (A supply of vests is available on a loan basis from the West Hawk park office at 1-204-349-2245.)
- Ensure that properly trained and qualified individuals are present as required by law to supervise and be responsible for the safety of the participants at the clinic.
- Manitoba Sustainable Development retains the right to cancel this authorization upon notification if the clinic is creating a safety hazard on the adjacent highway (PTH 44).

BEACH ACTIVITY

- Event Coordinator will review the “Beach Safety” or “Beach Safety for Groups” brochures and follow the water safety guidelines.
- At staffed beaches, Event Coordinator will discuss details such as supervision ratios, emergency procedures and key beach safety rules with the Beach Safety Captain one week before arrival.
- Event coordinator will ensure supervisor to child ratios are maintained during the visit.

Age of Child	Ratio of Supervisors to Children
1-3 years	1 supervisor for every 1 child
4-6 years	1 supervisor for every 4 children
7-10 years	1 supervisor for every 6 children
11-14 years	1 supervisor for every 8 children
15-18 years	1 supervisor for every 12 children

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- At staffed beaches, the Beach Safety Officer (BSO) will provide a safety briefing talk to the group while the group is in the parking lot, before their arrival to the beach. Event Supervisors will contain group members to this area until this talk is complete.
- Group supervisors will continually watch children and non-swimmers in the water. Proximity is “within arms reach” or 15 meters, depending on swimming skills and age of swimmers. Supervisors should not be distracted with food preparation/serving or other recreational activities.
- Large groups will bring their own lifeguard(s) to supervise the group (National Lifeguard Service certification recommended). At staffed beaches, arrangements for off-duty Beach Safety Officers to provide this service may be possible. Please discuss with the Beach Safety Captain in advance of the visit. Advance time may vary depending on location; confirm with the park officer issuing the permit.
- Young children and non-swimmers will wear lifejackets or personal flotation devices while in the water.
- Inflatables will not be brought to the beach.

BEAVER DAYS

- Liquor and Gaming Authority usually requests a letter from Manitoba Sustainable Development, as the governing authority, to issue a liquor permit for the beer garden.
- Consideration should be given to (examples)
 - Highways installations of signs;
 - location of RCMP Check-Stop Van;
 - widening of townsite roads;
 - availability of alcohol from the beer gardens, West Hawk bar (a checkpoint), and the curling rink, especially when coinciding with the snowmobile poker derby.

BIATHLON

- Notify the Regional Parks Specialist/District Park Supervisor/Conservation Officer of any schedule changes 1 week in advance.
- Ensure that competition rules from the International Union of Modern Pentathlon and Biathlon and Biathlon Association of Manitoba are followed.
- When the rifle range is open, safety precautions will be strictly enforced.
- Ensure that signs are posted at strategic points (examples):
 - “Race in Progress” sign at the chalet
 - “Danger – Biathlon Range” signs are placed at areas like the:
 - existing sign at the entrance to the range
 - entrance to the ski hill parking lot
 - High Lake/Biathlon trailhead
 - snowmobile trail to High Lake on Falcon Lake or at the High Lake Ski trail junction & snowmobile trail to High Lake.

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- Designate a range marshal to ensure safe handling of firearms at all times. The range marshal shall designate two other individuals to assist in safe handling and instruction in the use of firearms for clinics and impromptu sessions as required.
- At all times, ensure that no firearms and/or ammunition are allowed inside the Falcon Lake Chalet and are secured while used in facilities or in vehicles. Failure to comply with this condition could result in prosecution in accordance with the Criminal Code related to the safe storage and handling of firearms and ammunition.
- Ensure that firearms are carried on the course only. Where participants are off course, firearms must be encased. No firearms are allowed in the ski chalet.
- Ensure all conditions of the criminal code are met with regard to proper permits, firearm registration, and use of firearms by minors.
- Abide by any additional safety procedures and rules as outlined by Manitoba Sustainable Development.
- Advise the Regional Parks Specialist/District Park Supervisor/Conservation Officer of practice sessions at least 48 hours in advance.
- During race times, officials will monitor the race course to manage conflict between recreational users and racers. All race events are open for public participation.

CYCLING

- Adhere to rules of Manitoba Cycling Association and the Canadian Cycling Association.
- Comply with rules and regulations as specified by the Regional Parks Specialist/District Park Supervisor/Conservation Officer. The Regional Parks Specialist/District Park Supervisor/Conservation Officer should be contacted prior to the event to review and discuss any rules that they may impose.
- Ensure individuals are stationed at major intersections along the route to make drivers aware that a cyclathon is in progress.
- Ensure all participants comply with conditions set by event organizer.
- Ensure that there are pilot vehicles with proper warning lights ahead of and behind the cyclists, as well as sufficient number of support vehicles to deal with emergencies.
- Obtain permits required by R.C.M.P. or Department of Highways prior to the event.
- Obtain Parade Permit from R.C.M.P. for road race and submit copy to Manitoba Sustainable Development's District Park Supervisor or designate.
- Applicant shall have a certified first aid attendant on site. The Falcon Lake Ambulance shall be available on a call basis only. For emergency assistance call...
- Applicant shall ensure that the race runs according to the submitted map. Any course changes must be approved the Regional Parks Specialist/District Park Supervisor/Conservation Officer.
- Applicant shall obtain approval for chalet kitchen use from the lease holder. This approval must be given in writing, to be submitted with the application. Please note the lease holder has first right of refusal for food services.
- Applicant shall name TransCanada Pipelines as an additional name insured on insurance policy.
- Prohibit vehicle access along the pipeline.
- Encourage all participants to take their own garbage out of the park. Ensure that litter clean-up along the pipeline portion of the route is completed immediately following the event.
- Applicant shall prohibit all access in the vicinity of the valve station.

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EQUESTRIAN

- Make all bookings for the Spruce Woods Equestrian Campgrounds through the Equestrian committee of the Friends of Spruce Woods.
- If the barn at Spruce Woods is used, it must be cleaned after the event. All manure must be hauled to an approved site.

FILMING

- Film production requests will be initially routed through the Provincial Film Liaison Manager at Manitoba Sport, Culture, and Heritage.
- Due to the short turn-around time associated with filming, Manitoba Sustainable Development staff can begin dialogue with the film company to establish production needs and requirements.

FIREWORKS

- Discharge of fireworks is to take place at (specify location).
- Provide a supply of water, and ensure that fire fighting equipment and manpower are available in the event of any mishaps occurring resulting from the fireworks display.
- Ensure that properly trained and qualified individuals are present as required by law to supervise and be responsible for the fireworks display.
- Ensure that a properly trained and qualified individual is present to supervise and be responsible for the Fireworks Display. This individual must complete the Natural Resources Canada Fireworks Supervisor Course and hold valid Fireworks Supervisor Certificate/Card Number.
- Adhere to the principles and safety rules of the Fireworks Manual and the specific instructions of the manufacturer governing a particular firework.
- A rock outcrop devoid of vegetation or a sand beach can be used to set off the fireworks.
- Fireworks to be directed over the water.
- Discharge of fireworks is to take place on the ice a minimum distance of two hundred metres from shore.
- Commercial fireworks for recreation are to be discharged.
- Discharge of (Class 7.2.2 High Hazard) fireworks for recreation are the only fireworks to be discharged.
- Manitoba Sustainable Development reserves the right to cancel this authorization, upon notification, if a potential for forest fires is identified, or if a potential for forest fires exists if the fire danger is too high.
- Clean-up of all debris is to take place immediately following the fireworks display.
- Authorization is for a fireworks display only. All other events and activities that may be planned require approval from the Regional Parks Specialist and local Conservation Officer.

FISHING/FISH DERBY

- The applicant shall not obstruct the designated snowmobile trail on Falcon Lake.
- The applicant shall ensure that all ice-fishing sites are a minimum of 150 feet away from the designated snowmobile trail.

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- Special sport fishing permits may be required from the Fisheries Branch.

NUTIMIK FUN DAYS

- The applicant shall ensure that all participants sign a waiver for lawn dart/horseshoe tournaments.
- Organizers will designate individuals to manage pedestrian traffic. These marshalls will be stationed at appropriate road crossing locations to ensure that participants cross P.R. #307 safely.

SCUBA DIVING

- Arrange to have the Dive Master meet with the local Regional Parks Specialist/District Park Supervisor/Conservation Officer prior to the event.
- All events to take place within the defined diving area agreed to by the Regional Parks Specialist/District Park Supervisor/Conservation Officer.
- Adhere to rules and guidelines of the Manitoba Underwater Council.
- Enact measures to advise park visitors and boaters that a diving event is taking place (i.e. use of signage, anchor event boat at dive site, promote event at bulletin boards).

TRIATHLON

- Obtain Parade Permit from R.C.M.P. for road race and submit copy to Regional Parks Specialist/District Park Supervisor/Conservation Officer.
- Sanctioned, officiated and insured by Triathlon Manitoba.
- R.C.M.P. approval of race course.
- Submit a detailed itinerary of race.

VOLLEYBALL

- A permit for a beer gardens has been approved by Manitoba Sustainable Development and issued by the Liquor and Gaming Authority of Manitoba (LGA). Failure to comply with LGA permit conditions or significant enforcement problems at the beer garden site will result in the Special Events Permit being immediately revoked. Hours of operation are as follows...
- The area for the beer garden and volleyball court must be approved by the Regional Parks Specialist/District Park Supervisor/Conservation Officer. Proper fencing to define beer garden boundaries may be required by the Regional Parks Specialist/District Park Supervisor/Conservation Officer and/or LGA.
- Prior to the Special Event, provide the Regional Parks Specialist/District Park Supervisor/Conservation Officer with proof that other agency permits required for the Special Event have been obtained.

WATER SKIING

- Adhere to all rules governing water skiing competitions as set by Water Ski Manitoba.
- Arrange a meeting with the local Regional Parks Specialist/District Park Supervisor/Conservation Officer prior to the event to discuss details and get approval for the following:

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- P.A. and music systems installation at the beach.
- Additional parking requirements.
- Actual area on the water to be used. Must mark area to be used.
- Other operational issues such as beach safety, etc.