



CANADIAN PARKS COUNCIL
CONSEIL CANADIEN DES PARCS

CEO AND PRESIDENT

The Canadian Parks Council – Canada’s representative and coordination organization for territorial, provincial and national parks – is seeking a President and Chief Executive Officer to lead the newly established not-for-profit corporation into the future.

ABOUT THE CANADIAN PARKS COUNCIL

The Canadian Parks Council is one of Canada’s oldest multi-jurisdictional collaborative forums. First formed in 1962, the Canadian Parks Council facilitates cooperation and information sharing among the 14 territorial, provincial and national parks systems responsible for some 2,700 protected places. The Canadian Parks Council also leads a number of national initiatives, such as the biennial Canadian Parks Conference, *Parks for All*, and a national collaboration for education and training, the Canadian Parks Collective for Innovation and Leadership.

In spring 2022, the Canadian Parks Council transitioned from a secretariat hosted by one of the member parks agencies to a new not-for-profit corporation. This corporation is governed by a Board of Directors comprised of representatives of provincial, territorial and national parks systems and is dedicated to supporting the collaborative work of all member parks agencies. This will be the first CEO for this newly formed non-for-profit organization and therefore we are looking for a change manager - someone keen to take on that challenge - someone ready to lead this new organization and help create/refine the new vision.

ABOUT THE OPPORTUNITY

Reporting to the Chair and responsible to the Board of Directors, the President and Chief Executive Officer will lead cooperative and collaborative efforts and activities on behalf of the Council and involving Canada’s 14 provincial, territorial and national parks systems. The President and Chief Executive Officer will also provide advice on opportunities and initiatives and will lead collaborative activities with other organizations, such as the Canadian Parks Collective for Innovation and Leadership, the National Association of State Park Directors, and the Canadian Parks and Recreation Association, among many others.

The role will be responsible for establishing strategic relationships with Indigenous communities and organizations, conservation and environmental organizations, tourism organizations, and organizations involved in the outdoor learning, health, and recreation



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sectors. The President and Chief Executive Officer will also be called upon to represent Canada's provincial, territorial and national parks systems in domestic and international forums coordinating international collaboration with partner organizations, including partners in other countries, and representing the Council on various federal-provincial-territorial working groups.

The President and Chief Executive Officer is responsible and accountable for all aspects of management and administration of the Canadian Parks Council not-for-profit corporation, including financial management, people management, the management of contracts and procurement, and all annual and financial reporting.

At no other time in Canada's history has the conservation of nature, the stewardship of protected places, and inclusive participation in the health and wellness benefits that come from the enjoyment of nature been so important. Canada's parks systems provide millions of visitors with meaningful experiences, support the wellbeing of individuals and communities, protect and conserve nature, and are rising to the dual challenge of climate change and declining biodiversity. The President and Chief Executive Officer of the Canadian Parks Council will have an unparalleled opportunity to lead and be part of the important collective work of some of Canada's and the world's greatest systems of protected places.

The intent of this selection process is to identify and staff **one** candidate for the role of President and Chief Executive Officer. The Canadian Parks Council thanks all candidates who apply, but may not retain a list of qualified candidates after the conclusion of this process.

WHO CAN APPLY

Applications are welcome from any individual who has legal status to work in Canada. Please indicate clearly in your application the legal status which enables you to work in Canada (citizenship, resident status, or permission to work).

The Canadian Parks Council is committed to providing an inclusive and barrier-free work environment. If you require accommodation at any point in the application or evaluation process, please use the contact information at the bottom of this document to request accommodation. All information received in relation to accommodation will be kept confidential.



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AREAS OF FOCUS

Coordination and Collaboration

- Leading and facilitating cooperation and collaboration among all 14 of Canada's territorial, provincial and national parks systems.
- Leading and facilitating dialogue and communication among all members of the Canadian Parks Council

Strategy and Planning

- Lead the development and implementation of strategic plans and frameworks for the Canadian Parks Council.
- Lead the development and implementation of operational and business plans for the Canadian Parks Council.

Advancing the Not-For-Profit Corporation

- Lead the advancement of efforts and initiatives to take advantage of the Canadian Parks Council's recent transition to a not-for-profit corporation.

Partnerships and Strategic Relationships

- Maintain and advance partnerships and strategic relationships with other national and regional parks organizations, Indigenous communities and organizations, academic institutions, recreation and tourism organizations, public health organizations, learning organizations and organizations dedicated to the enjoyment of nature.
- Represent the Canadian Parks Council in national and international forums.

Key Initiatives

- Advance and strengthen key Canadian Parks Council initiatives such as the biennial Canadian Parks Conference, the Canadian Parks Collective for Innovation and Leadership, Parks for All, and Connecting Canadians with Nature.
- Introduce new initiatives and activities for the Canadian Parks Council.

Governance and Administration

- Report directly to the Chair of the Canadian Parks Council and provide appropriate levels of timely, relevant, and beneficial information to the Board of Directors in order to assist the Board in its governance role. Inform the Board of the finance and procurement activities and administration of the corporation.
- Be responsible and accountable for all administration of the operation of the Canadian Parks Council not-for-profit corporation and meet all reporting and administrative requirements.



ABOUT YOU

The criteria the Canadian Parks Council is seeking for candidates for the role of President and Chief Executive Officer are outlined below. In your covering letter, please ensure that you clearly describe how you meet these criteria. Please also provide a detailed curriculum vitae with your application.

In order to be considered for this role, candidates must meet the following criteria.

Official Languages

While not essential, fluency in both English and French is preferred for this role.

Education

Candidates should have a university degree in a field related to the position or an equivalent combination of education and experience.

Experience

Recent* and significant** experience in providing strategic and operational advice to senior leaders in an organization(s) or to a board of directors.

Recent* and significant** experience in the delivery of programs within, or in the management or administration of, a park or parks at the municipal, provincial, territorial, or national level(s).

Experience in developing and maintaining partnerships with internal and/or external stakeholders.

Experience in financial administration for an organization, program, or institution where the candidate had full responsibility for a budget. Experience in the management of contractual relationships.

Experience leading initiatives or projects and experience in the delivery of events or conferences.

**Recent experience refers to experience acquired within the past five (5) years.*

*** Significant is defined as the depth and breadth of the experience normally associated with having performed a broad range of complex activities over a period of at least three (3) years.*

Key Competencies

The Canadian Parks Council is seeking a dynamic individual who can create vision and strategy, who is a natural collaborator and partner, who can promote innovation and guide change, and who can work effectively with Indigenous peoples and equity



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deserving communities. The individual must model and uphold integrity and respect, must be driven by results, and must be an effective communicator.

Operational Requirements

This opportunity requires a candidate who is willing to travel and has the ability to work from home or remotely.

COMPENSATION AND EMPLOYMENT

This position may be staffed using an employment contract or a contract for service. Compensation will be determined based on experience and operational needs.

HOW TO APPLY

Please send a covering letter detailing how you meet the requirements of this opportunity and a detailed curriculum vitae to canadianparkscouncil@outlook.com on or before December 9, 2022. Should you have questions regarding this opportunity, please direct them by email to: canadianparkscouncil@outlook.com.